



JHARKHAND ACADEMIC COUNCIL RANCHI

Regulations for Examinations

Approved by
the Jharkhand Academic Council
under section 27 (b) and (c) of
the Jharkhand Academic Council Act, 2002.



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Short Title

1. Title :

- (i) These Regulations shall be called the Examination Regulations of the Jharkhand Academic Council.
- (ii) These Regulations will be implemented with immediate effect.

2. Definition :

Unless there is anything repugnant to the subject or context

- (i) 'Academic year' means the period extending from the first day of April in a year to the 31st of March of the next succeeding year. The word 'year' when used without limitation means a calendar year.

- (ii) 'Admission Register' means a register maintained by the Secondary School, Sanskrit Madhyama Vidyalaya, Madrasa and Inter College / +2 School indicating the admission of candidates to various classes in the Institution.
- (iii) 'Chairman' means the Chairman of the Jharkhand Academic Council.
- (iv) 'Controller of Examinations' means the Controller of Examinations of the Jharkhand Academic Council.
- (v) 'Council' means the Jharkhand Academic Council, Ranchi.
- (vi) 'Examination' means the examination conducted by the Jharkhand Academic Council.
- (vii) 'Examination Committee' means the Examination Committee of the Jharkhand Academic Council.
- (viii) 'Institution' means an educational Institution recognized by the Jharkhand Academic Council/University/State Govt.
- (ix) 'Migration Certificate' means a certificate issued by the Jharkhand Academic Council on the request of the candidates passing any examination of the Council for seeking admission to any Institution elsewhere.
- (x) 'Near relative' means and includes wife/husband/father, mother, son and daughter, grandson, granddaughter, brother, sister and nephew, niece or grandnephew, grandniece, uncle, aunt, son-in-law, brother-in-law, daughter-in-law and sister-in-law.
- (xi) 'Recognized Board' means an education Board/Council recognized by the Jharkhand Academic Council, State Govt., CBSE / COBSE.
- (xii) 'Rules' means the Rules of the Jharkhand Academic Council.
- (xiii) 'School' means a Secondary School/+2 School recognized by the Jharkhand Academic Council and the State Govt.
- (xiv) 'Secretary' means the Secretary of the Jharkhand Academic Council.

- (xv) "Teacher" when used as a paper setter means a professor, Reader, Lecturer of Constituent and Degree College associated with Intermediate teaching, teacher of Intermediate College, teacher of Secondary School, Sanskrit Madhyama School and Madrasa.
- (xvi) 'Transfer certificate' means a certificate issued to a student by the Institution on his seeking a transfer to any other Institution by termination of his studies in the previous Institution.
- (xvii) 'Ward' means near relative (as defined in X).
- (xviii) Words importing the singular number also include the plural number.
- (xix) Words importing the masculine gender also include the feminine gender.

3. Interpretation :

As regards interpretation of any provision of these Regulations the Chairman's interpretation shall be final.

4. Examinations conducted by the Council :

The Council shall conduct the following examinations :

- (1) Secondary Examination.
- (2) Inter (+2) Examination.
- (3) Sanskrit Madhyama Examination.
- (4) Madrasa Examination.
- (5) Such other Examinations as the Council may be called upon by State Government to conduct.

The examinations will be conducted on such dates and such time at such centres as may be determined by the Chairman every year.

5. Admission, General Conditions :

A student seeking admission to any class in a Secondary School/Sanskrit Madhyama School/Madrassa and Inter (+2) college will be eligible for admission to that class only if he/she

- (i) has been studying in an Institution recognized by the Jharkhand Academic Council / State Govt. or any Board recognized by CBSE / COBSE.
- (ii) has passed qualifying or equivalent qualifying Examination making him/her eligible for admission to that class.
- (iii) his minimum age should, in no case, be less than 14 on 30th September of the preceding year of Secondary Examination,
- (iv) produces
 - (a) the school leaving certificate/transfer certificate signed by the Head of the Institution last attended and countersigned by the District Education Officer (in the case of candidates outside the State)
 - (b) documents in support of his/her having passed the qualifying or equivalent qualifying Examination.

6. Explanation :

- (a) A person who has been a student in any Institution not recognized by the Jharkhand Academic Council/State Govt./ any other Board not recognized by CBSE / COBSE, shall not be admitted to any class of a school on the basis of the certificate of such unrecognized Institution attended by him earlier.
- (b) Qualifying examination for the purposes of these Regulations means examinations passing of which makes a student eligible for admission to a particular class.
- (c) Equivalent examination means an examination conducted by any recognized Board/University, which is recognized by this Council as equivalent to the corresponding examination conducted by the Council.

- 6.1** No student, who has been rusticated or expelled from any Board/Council/University/School or has been debarred from appearing at any examination for use of unfair means or for any other disciplinary ground shall be admitted to any class in an Institution recognized by the Council, unless the period of punishment is over.
- 6.2** No student shall be admitted or promoted to any subsequent higher class in any recognized Institution unless he has completed the regular course of study of the class to which he was admitted in the beginning of the academic session, qualifying him for promotion to the next higher class.

7. Admission to Class X, Class XI and Class XII :

- 7.1** **Admission to class X in a Secondary School** shall be open only to such student who :
 - (a)** has completed a regular course of study for class IX and
 - (b)** has passed class IX examination from an Institution recognized by this Council or from a Board/Council recognized by this Council.
- 7.2** **Admission to class XI in an Inter college or +2 School** recognized by this Council/University or the HRD Department. Govt. of Jharkhand shall be open only to such a student who has passed
 - (a)** Secondary School examination (class X examination conducted by Council or
 - (b)** an examination conducted by any other Board/Council of Secondary Education recognized by the Council or COBSE/University recognized as equivalent to the Secondary School Examination of the Council.
- 7.3** **Admission to class XII in an Inter college, +2 School.** Shall be open to only to such a student who
 - (a)** has completed a regular course of study for class XI and

- (b) has passed class XI examination from inter college/+2 Sr. secondary school recognized by this Council.
- (c) A student who has completed a regular course of study for class XI examination from an Institution outside the State of Jharkhand can be admitted to a recognized Institution of the Council only after obtaining permission from the Chairman of the Council in this regard.

8. Admission Procedure :

- (i) A student who applies for admission on the basis of his attendance at some other institution must produce a Transfer / Migration certificate. It is only on production of the transfer certificate, his name may be entered in the Admission Register.
- (ii) In no case shall a student be admitted to a class higher than that for which he is entitled according to the Transfer / Migration Certificate.
- (iii) A student shall not be allowed to migrate from the Institution to another during the session after his name has been sent up for the examination of the Council.
- (iv) A duplicate copy of the transfer certificate may be issued if the student submits an affidavit to the effect that the original transfer certificate has been lost, alongwith a copy of the F.I.R. lodged.
- (v) If it is detected that the parent or guardian of a student or the student himself has made a wilful mis-representation of facts regarding the student's career at the time of admission, the Head of the Institution may punish him as per provision of the Education Rules of the State Govt. and report to the Council.

9. Admission to Examinations :

Notwithstanding anything contained in these Regulations no student who has been expelled or rusticated or is debarred from appearing at an examination for use of unfair means or for

any reason whatsoever shall be admitted to any examination of the Council unless the period of punishment is over.

10. Academic qualification for undertaking examinations :

- 10.1 A candidate for Inter/10+2 examinations should have passed the Jharkhand Secondary Examination conducted by the Jharkhand Academic Council or an equivalent examination from any other recognized Board/Council at least two years earlier than the year in which he would take the Inter/+2 examination of the Council.
- 10.2 A candidate for Secondary Examination should have
 - (a) passed the class IX examination from any recognized school at least one year earlier than the year in which he would take the Secondary (class X) Examination.
 - (b) passed the third language as per requirement laid down in the scheme of studies.

11. Regular Candidates :

Unless there is anything repugnant to the subject or context in these Regulations a “Regular Candidate” means a student enrolled in an Institution who has prosecuted a regular course of study and seeks admission to the said examination of the Council after being sent up for the said examination by the Institution concerned.

12. Admission to Examinations : Regular Candidates :

A regular candidate who has submitted his application for the admission to the concerned examination in the manner prescribed by the Council, along with the prescribed fee, which has been forwarded by the Head of the Institution to the Secretary of the Jharkhand Academic Council together with a certificate testifying to the following :

- (a) that he possesses the academic qualification laid down for admission to the examination.
- (b) that he has not passed the equivalent or higher examination from any other Board/Council/University.
- (c) that he is on the active rolls of the Institution.
- (d) that he has completed a regular course of study in the Institution in the subjects and has been sent up for appearing at the examination.
- (e) that he bears a good moral character and is of good conduct and
- (f) that he satisfies all other provisions applicable to him for admission to the concerned examination.

12.1

- (a) It is mandatory upon the recognized Institution to follow the Regulations of the Council governing examination.
- (b) No recognized Institution shall endeavour to present the candidates who are not on its roll nor will it present the candidates of its unrecognized branch/Institutions to any of the examinations conducted by the Council.
- (c) If the Council has reasons to believe that a recognized Institution is not following the Regulation 12 (a) and 12 (b), the Council may impose penalties as deemed fit.

13. Regular Course of Study :

(a) The expression 'a regular course of study' means at least 75% of attendance in the classes held, counted from the day of commencement of teaching up to the 1st of the month preceding the month in which the examination of the Council commences.

Candidates offering a subject or subjects involving practical shall also be required to have put in at least 75% of the total attendance in practical work in the subject in the laboratory.

- (b) In the case of a student who has migrated from other recognized Institution outside the State of Jharkhand, the attendance of the previous Institution shall be taken into account for calculating the required percentage of attendance.
- (c) In the case of a student who attends the coaching camp in sports and games or NCC or NSS camp after having been duly selected by the State/Centre for the total period not exceeding 21 days in any academic year, on submission of a certificate duly signed by the Head of the Institution, the period of attendance at coaching camp shall be counted towards the attendance at lectures, tutorials and practicals delivered or held in the respective subjects in the Institution during that period.

14. Condonation of Shortage of Attendance :

If the attendance of a student, because of illness or other sufficient cause falls short of the requirement set forth in the Regulations by not more than 10 percent in case of tutorials and practical and 7.5 percent in case of lectures, he shall be admitted to the examination, if the Chairman condones the shortage on a special recommendation of head of the Institution on the basis of the proof of the cause and evidence of his attainments.

- (a) The following may be considered as valid reasons for recommending the cases of candidates for condonation of lectures :
 - (i) Prolonged illness certified by Registered medical practitioner.
 - (ii) Loss of father/mother or some near relatives leading to his absence.
 - (iii) Any other reason of similar serious nature.
 - (iv) Authorized participation in sponsored tournaments and sports meets of not less than Inter School/College level and at NCC/NSS camps including days of journeys for such participation shall be counted as full attendance.

15. If a candidate who has been sent up by an Institution does not present himself at a part or the whole of the examination, he will be deemed to have failed at the examination for the purposes of these Regulations.

16. Private Candidates :

Unless there is something repugnant in the subject or context, a private candidate means a person who has not been on the rolls of an Institution as a regular candidate but is allowed to appear at the Secondary or Inter (+2) examination externally.

17. Non-collegiate students of Inter /+2 Institutions and Ex-students of Secondary and Madhyama Sanskrit Schools and Madrasa.

A candidate who failed at the examination or having been sent up for the examination did not appear at the examination and who has not for any reason joined an Institution again, may appear at any subsequent examination as a non-collegiate student or Ex-student without further attending classes, if he produces a certificate from the Head of the Institution from which he was sent up, stating that nothing is known to him against his moral character alongwith his application for admission to the examination.

Provided that no candidate shall be allowed to appear at the examination as a non-collegiate/ Ex-student beyond a period of three consecutive years including the year in which he was sent up for the examination.

18. At all the examination centres Question papers for examinations other than practical and viva voce examinations shall be given to all candidates for the same examination on the same date at the same hour.

Provided that the Council may, if it considers necessary, use separate question paper in any subject or subjects for the examinees of different faculties, collegiate, non-collegiate/for

Inter (+2) level and for Ex-students of Secondary Madhyama Sanskrit, Madrasa and private candidates.

Provided further that where the Council is satisfied that owing to unavoidable circumstances the examination could not be held at one or more Centre on the scheduled date or dates separate question papers may be used for conducting the examination at the centre or centres concerned in the paper/papers in which the examination could not be held.

- 19.** Candidates shall give their answers in their own words as far as practicable in all subjects. A head-note to the effect shall be inserted in every question paper in English as well as in Hindi or in the language in the case of a question-paper of that language subject.
- 20.** The medium in which a candidate shall answer the questions shall be Hindi for all non-language subjects provided that :
 - (i)** A candidate may answer the questions in English, Urdu, Bengali, Oriya till such year as the Council may decide in the case of Secondary Examination, and at Inter (+2) level, questions can be answered in Hindi or English in non language subjects.
 - (iii)** Except where otherwise specifically required in the question-paper the medium in which a candidate may answer the question in the language subjects shall be as follows :

Language	medium of examination
(a) Hindi	Hindi
(b) Persian	Persian/Urdu/Hindi/English
(c) Arabic	Arabic/Urdu/Hindi/English
(d) English	English
(e) Any other language	The language concerned and/or Hindi

21. Moderation of Results of Inter (10+2) examination : Secondary Examination ; Madrasa Examination and Madhyama Sanskrit Examination

A candidate for the Intermediate examination in Arts, Science or Commerce and for Secondary examination, who has appeared in all the subjects offered by him but has failed as categorized below should be given the minimum number of marks necessary to enable him to pass:

- (i) In one subject or (group of subjects) only by not more than 5% of the total marks in each subject.
- (ii) In two subjects or (groups of subjects) by not more than 3% of the total marks in each subject.
- (iii) **Candidates who have not availed of the clauses (i) & (ii) above and miss a higher division by not more than five marks shall be given the minimum marks necessary for securing the higher division and their results shall be determined accordingly.**

Provided that in such a case his position in the higher division shall be determined on the basis of the original marks secured by him.

Note : In a subject or group of subjects where separate passing is necessary in part of it, the shortage shall be calculated on the basis of the full marks in that part. Failure in different parts of a subject shall be deemed to be failure in one subject only.

- (iv) **The above regulations of moderation will be applicable in Madrasa and Madhyama (Sanskrit) Examinations also**

22. Division and Distinction :

- (i) As soon as possible after the examination, the Council shall publish the list of successful candidates arranged in the three divisions as follows :

- (a) A candidate who obtains at least 60% of the aggregate marks in the examinations shall be placed in the first division.
- (b) A candidate who obtains less than 60% but not less than 45% of the aggregate marks in the examination shall be placed in the second division.
- (c) The remaining successful candidates shall be placed in the third division.

- (ii) A successful candidate **obtaining 75% in any subject** shall be declared to have passed with **distinction** in that subject.
- (iii) If a candidate has obtained high proficiency marks 75% in the aggregate but has failed in one subject only by not more than 7% of marks prescribed in that subject and who cannot be allowed to pass under any other provision of this Regulation he may be declared to have passed the examination by making up the deficiency in that subject and equal number of marks may be deducted from the aggregate and he shall be placed in the proper division.

23. Pass Criteria :

A candidate will be eligible to get the pass certificate, if he/she passes in all subjects of examination.

- (i) The pass marks in each subject of Intermediate /(+2) Examination shall be 33%. In case of a subject involving practical work a candidate must obtain 33% marks in theory and 33% marks in Practical separately in addition to 33% marks in aggregate in order to qualify in that subject. In a theory subject carrying 70 marks, the pass marks will be 23 and in a practical subject carrying 30 marks the pass marks will be 10.
- (ii) The pass marks in each subject of Secondary Examination shall be 30%. In order to pass the examination, a candidate must obtain pass marks in all the five subjects of examination. **Provided that in subjects having practical, the full marks in the Theory portion are 75, and the full marks in the practical**

portion are 25. In order to pass in the subject a candidate must obtain 30 marks in the subject as a whole irrespective of the marks obtained in the Theory and Practical portion; but appearance in Theory and Practical Examinations is essential.

In Music the Theory portion is of 25 and the pass marks are 8 and in the practical of 75 marks the pass marks are 23. A candidate must pass in Theory and Practical Examinations separately.

(iii) In respect of a candidate offering an additional subject at Secondary School Examination the following norms shall be applied :

(a) A language offered as an additional subject may replace a language in the event of a candidate failing in the same provided after replacement the candidate has English/ Hindi as one of the languages, This benefit will be available to Intermediate (+2) Candidates also in the faculties of Science and Commerce.

(iv) In Wastania, Fauqania, Moulvi and Alim examinations pass marks in all subjects are 30% except in DINYAT in which pass marks are 33%.

In Alim Hons. and Fazil Examinations the pass marks are 33%.

(v) In Madhyama (Sanskrit) Examination the pass marks are 30% in all papers except I, II, III where individual passing is not necessary and the candidate should have 90 marks in the aggregate of three papers taken together.

A candidate may offer an additional subject but the lowest of the marks obtained in VI, VII, VIII should be treated as additional subject and the marks over and above 30 should be added to the aggregate for determination of division.

24. Publication of result :

Result shall be released to the press/Institutions concerned with approval of the Chairman.

25. Setting of papers and awarding of marks :

No question shall be asked at any examination which would require an expression of religious belief on the part of the examinee and any answer given by any candidate shall not be objected to on the ground of its expressing peculiarities of religious belief.

- (i) Paper setters shall be guided, as to the scope of the subject of examination, by the syllabus prescribed and as to the standard and extent of knowledge required by the books recommended by the Council from time to time for such purpose.
- (ii) The papers set be such as a candidate, fairly prepared in the subject can reasonably be expected to answer within the time allotted. **The questions in each subject shall be fairly distributed over the whole course in that subject** and shall conform to the Regulations laid down for the particular examination. **Paper setters shall allow a fair choice of questions in the examination.**
- (iii) Paper setters shall, as far as practicable, avoid any marked change of standard from year to year, but shall not be required to set the same type of questions every year.
- (iv) Questions should be so framed as to encourage good methods of work and teaching and to discourage unintelligent memorizing.

26. No copy of 'any question paper shall be retained by the person setting it and every paper setter shall certify in writing at the time of sending the MSS that he has destroyed all copies and notes there of.

27. In awarding marks examiners must religiously follow the Marking Memorandum of Instructions furnished by the Council.

28. Examiners shall keep the result of examinations and the marks awarded to candidates strictly secret.

29. For calculating pass marks fixed by the regulation for each examination if a fraction is half or more it shall be rounded off to the next higher figure and if a fraction is less than one-half, it shall be ignored.

30. Memorandum of Instruction :

As soon as possible after an examination has been held, **Head Examiners in each subject shall determine the kind and standard of answers to be expected from examinees and to decide upon the system of marking. The conclusions shall be embodied in a memorandum which shall be circulated to all co-examiners for faithful observance and it shall be the duty of the Head Examiner to see that a uniform standard of marking is maintained.**

31. Removal of Injustice :

If it is proved to the satisfaction of the Council that the questions in any subject are such as examinees could not reasonably be expected to answer within the time allotted or the questions have not been fairly distributed over the whole course in that subject or do not conform to the Regulations laid down for the examination in the subject or show a marked change of standard or **that from any other cause injustice has been done or is likely to be done, it shall obtain the advice of a board of experts appointed for the purpose and give such direction as may be considered necessary and proper.**

32. Rectification of Results :

The Council shall have the power to quash or revise the result of a candidate after it has been declared if;

- (a) he/she is disqualified for using unfair means in the examination**

or

(b) a mistake is found in his/her result,

or

(c) it is found that he/she was ineligible to appear at the examination.

33. In any case where the result of an examination has been ascertained and published, and it is found that such result has been affected by any error, mal-practice, improper conduct or other sufficient cause, the Council shall have the power to amend such result and make such declaration as it shall consider necessary in that behalf.

34. (a) An examinee who reasonably believes that his marks in a particular paper/papers are much lower than expected, he may apply for scrutiny of his answer script with requisite fee prescribed by the Council, within one month of the publication of the last instalment of the result.

(b) The Council shall get such answer scripts scrutinized by subject experts who shall see that all answers/part of answers are evaluated, marks from inside have been carried over to the face and the totalling is correct. In cases of discrepancy they will report the matter to the Chairman for necessary correction.

(c) If any answer or part of answer has not been evaluated the same shall be brought to the notice of the Chairman, who shall pass orders for its evaluation by an expert appointed by him. In no case should the scrutator take upon himself the task of evaluating the answer or a part of it, without the specific orders of the Chairman.

In discharging his duty as a Scrutator it is expected of him to maintain highest standard of morality : if he fails to do so he shall be liable to punishment.

35. Exemption to Spastic, Blind and Physically Handicapped children :

- (i) Blind and physically handicapped student appearing for the Council Examination is permitted to use an amanuensis, and shall be allowed an additional half an hour (30 minutes) time for each paper.
- (ii) The Council will consider the physiotherapeutic exercises as equivalent to Physical and Health Education course of the council.
- (iii) Spastic candidates and candidates with visual and hearing impairment have the option of studying one compulsory language as against two. Besides language any four of the following subjects be offered :

Mathematics, Science, Social Science, another language, Music, painting and Home science.

36. Use of Amanuensis and Appointment of Amanuensis :

- (i) Amanuensis may be allowed in the following cases :
 - (a) to a blind or physically handicapped or spastic candidate.
 - (b) On sudden illness rendering candidate unable to write as certified by a Medical officer not below the rank Assistant Surgeon.
 - (c) In the case of an accident rendering the candidate unable to write the examination as certified by Medical officer not below the rank of Assistant Surgeon.
- (ii) **The amanuensis must be a student of a class lower than the one for which the candidate is taking the examination.**
- (iii) The Superintendent of the examination centre concerned shall choose a suitable amanuensis and forward a report giving full particulars of the candidate and of the amanuensis for his consideration.

- (iv) The Centre Superintendent shall arrange a suitable room for the candidate for whom an amanuensis is allowed and appoint one special Assistant Superintendent/Invigilator to supervise his examination.
- (v) Such a candidate shall pay fee as may be prescribed for use of amanuensis. However, a blind or physically handicapped or spastic candidate will be provided services of an amanuensis free of cost.
- (vi) The amanuensis shall be paid by the Council remuneration as prescribed by the Council from time to time.

37. Rules for change in subject :

- (i) Change of subject (s) in class XI may be allowed by the Principal of the College /+2 School but not later than 31st of October of that Academic Session.
- (ii) No Candidate shall be permitted to change his subject of study after passing Class IX or XI as the case may be.
- (iii) The Candidate shall not offer a subject in class X and class XII which he has not studied and passed in class IX and class XI respectively.
- (iv) Notwithstanding anything contained in 37 (ii) and (iii), the Chairman shall have the power to allow a change in subject (s) to avoid undue hardship to the Candidate provided such a request for change is made before 30th September of the Academic Session.

38. Private candidates :

A Private Candidate means a person who is not on the rolls of an Institution as a regular student and is allowed to appear at the examination conducted by the Jharkhand Academic Council.

The following categories of candidates shall be eligible to appear as private candidates.

- (a) Teachers serving in educational Institution recognized by the council, who have already passed the Secondary or equivalent examination at least two years before taking the Inter (+2) examination. Such a teacher candidate shall submit his application form along with a certificate from the Head of the Institution in which he is serving and countersigned by the D.E.O.
- (b) Women candidates who are bona fide residents of the State of Jharkhand and have passed the Secondary Examination at least two years before appearing at the Inter (+2) examination.
- (c) Women/Handicapped private candidates shall be required to satisfy the following additional conditions :
 - (1) That they have privately pursued the prescribed course of studies under proper guidance.
 - (2) That they are unable to join an Inter (+2) standard Institution recognized by the Council or
 - (3) There are such other reasons compelling them to appear at the examination as private candidate.
- (d) **A male private candidate shall be permitted to appear at Inter /+2 standard Examination at the end of three academic sessions.**

No private candidate shall be allowed to appear in Science with practical work unless he/she has put in a regular course of study in an Institution recognized by the Council and produces a certificate to that effect to the satisfaction of the Council. However, in case of a private candidate offering Home Science / Music with practical, no such certificate will be required. However in Geography a candidate is required to submit a certificate of having undergone six months' practical from the Principal of the College/ +2 School having Geography as a subject of teaching.

39. Students who have failed to obtain promotion to class (X) of the school recognized by the Council or any other recognized Board/ Council shall not be admitted to the

Secondary Examination of the Council as a private candidate.

40. A student who has left an Institution at a stage earlier than or in class (IX), shall not be permitted to appear at the Examination as a private candidate in a year earlier than in which he/she would have appeared had he/she continued his/her studies in a recognized school upto Secondary Examination.

(a) Such private candidates as have not been resident in the State for at least one year immediately prior to the Secondary examination unless they are the sons and wards of government servants transferred from another State within that period.

(b) In order to be eligible for appearing at the Secondary examination, **such private candidates shall have to pass a preliminary test examination held at any school authorised by the Council.**

(c) Such candidates shall also have to produce **a certificate of good conduct from a respectable person of the locality** to the satisfaction of the Head of the Institution concerned, and also **an affidavit from the 1st class Magistrate regarding his date of birth**, which, in no case, should be less than **14 on the 30th September** of the preceding year of Secondary Examination.

(d) Such candidates must be residents of that sub-division or have been serving there. They are required to submit **residential certificates and service certificates** issued by the competent authority and **will appear from any recognized Institution of that sub-division only.**

(e) The private candidates shall have to register themselves with the Council.

41. Vocational/Professional Subject as Additional :

If a private candidate offers Vocational/ professional subject in which practical book is prescribed he/she shall have to produce a certificate of completion of practical work from the principal of the concerned Institution forwarding his/her Permission, Registration and Examination forms.

42. Qualifying Examination in one Subject :

A candidate who has passed intermediate Examination in Arts, Science or Commerce may if he/she so desires, appear in any **one subject** of the Intermediate Examination under this Regulation **other than the subjects in which he has already passed** and if he/she **secures at least the minimum pass marks prescribed for the subject he/she shall be given a certificate to the effect that he/she has passed in the subject.** Attendance at lectures and tutorials shall not be compulsory.

Provided that if such a candidate offers a subject in which practical examination is prescribed (other than Music and Home Science) **he/she shall be required to complete a regular course of practical work for a period of at least one year** in any Institution recognized by the Council and to produce a certificate from the Principal of the Institution to that effect.

43. Compartmental Examination :

Candidates who appeared at the annual examination but failed in **not more than three subjects**, may, if they so choose, take the compartmental examination of the same year only in the subject or subjects in which they failed. If they do so and secure pass marks in that subject (s) at the Secondary School Examination or at the Intermediate (+2) Examination concerned, they shall be declared to have passed the examination, but shall not be placed in any division or awarded distinction in any subject.

- (i) A Candidate who does not appear or fails in all the subjects of Compartmental examination of the same year only shall be treated to have failed in the examination and **shall be required to reappear in all the subjects at the subsequent annual examination of the Council as per syllabus laid down for the examination concerned in order to pass the examination.** The candidate shall have the option to appear at the practical examination in the subjects involving practical or retain their previous marks in one more annual examination.
- (ii) Syllabus and Courses for the unsuccessful Compartmental Candidate in the annual Examination shall be the same as applicable to the candidates of full subjects appearing at the annual examination.
- (iii) For subjects involving practical works, in case the candidate has passed in practical at the main examination he / she shall appear only in theory part and previous practical marks shall be carried forward and accounted for. In case a Candidate has failed in practical he / she shall have to appear in theory and practical both irrespective of the fact that he / she has cleared the theory examination.

44. Retention of practical marks in respect of failure Candidates :

A Candidate who has failed in the examination in the first attempt shall be required to re-appear in all the subjects at the Annual Examination of the Council. He / She shall appear only in theory part and his / her previous practical marks shall be carried forward and accounted for if he / she had passed in practical . If he / she fails to pass the examination in two consecutive years after the first attempt, he/she shall have to re-appear in all the subjects including practical at the next annual Examination.

45. Additional Subject (s) :

- (i) A candidate who has passed the Secondary Examination, Intermediate (+2) Examination of the Council may offer an additional subject as a private candidate provided that the additional subject is provided in the Scheme of Studies and is offered within three years of passing the examination of the Council. **Exemption from time-limit may be granted by the Chairman in deserving cases. Facilities to appear in additional subject will be available in the Annual Examination only.**
- (ii) A candidate who has failed in one of the optional subjects at the Intermediate Examination but has passed in the additional subject, may be declared to have passed the Examination and the optional subject in which he has failed will become the additional subject.

46. In respect of a candidate offering an additional subject at the Secondary and Inter (+2) Examination, the following norms shall be applied :

- (a) a language offered as an additional subject may replace a language in the event of a candidate failing in the same provided after replacement the candidate has English or Hindi as one of the languages ; and
- (b) An elective subject offered as an additional subject at Inter (+2) level may replace one of the elective subjects offered by the candidate. It may also replace a language provided after replacement the number of languages should not exceed two.
- (c) the replacement shall satisfy the conditions as laid down in the scheme of studies as mentioned in the courses of studies.
- (d) A student of Intermediate Arts cannot offer a language subject as an additional subject, However a student of Science or Commerce faculty may offer a language subject as an additional subject.

47. Improvement of Performance :

- (i) A candidate who has passed an examination of the Council may **re-appear for improvement of performance in one or more subjects in the main examination in the succeeding year only.** He will appear as a private candidate with his original registration number of the Council.
- (ii) Those re-appearing for the whole examination may, however, appear as regular candidates also, if admitted by the School / +2 / Intermediate College as regular student.
- (iii) A candidate appearing for improvement in subject (s) involving practical shall appear only in theory and previous practical marks shall be carried forward and accounted for.
- (iv) A candidate appearing for improvement of performance shall be issued only Statement of Marks reflecting the marks obtained at the improvement examination in the subject (s).

48. The conduct of Examinations :

- (i) The Council shall conduct the following Examinations :
 - (a) Inter (+2) Examination
 - (b) Secondary Examination
 - (c) Madhyama (Sanskrit) Examination
 - (d) Madrasa (Wastuaniya, Fouqania, Moulvi, Alim) Alim Hons., Fazil-Urdu, Persian, Arabic.
 - (e) Any other Examination as assigned by the State Government
- (ii) The Council will recommend to the Chairman the panels of names for Moderators, Papers setters, Head Examiners and Examiners of the respective subjects in consultation with the subjects experts and the **Chairman shall appoint Moderators, Paper setters, Head Examiners, Examiners out of the same panels.**

- (iii) The Chairman may constitute a special Board of moderators if the situation so warrants.
- (iv) The Council shall keep for reference a list of teachers working in Institutions of Intermediate Education, Secondary Education, Sanskrit Madhyama and Madrasa Education.
- (v) Provided that no person shall qualify to be **appointed paper setters unless he/she has atleast ten years' teaching experience in an Institution,**
- (vi) Provided further that in special circumstances where teachers with requisite qualification and experience are not available the Chairman may appoint a person known for Scholarship in the subject.
- (vii) **No person shall be appointed Head Examiner unless he/she has five years of experience as examiner in that subject.**
- (viii) **No person shall be appointed an examiner unless he/she has atleast three years of teaching experience in a recognized Institution.**
- (ix) **No person shall be appointed an examiner of any candidate whom he/she has coached privately.**
- (x) Names of Moderators, Paper setters, Head Examiners, Examiners and the distribution of Answer scripts for evaluation shall be kept strictly secret till the publication of results.
- (xi) **The Chairman shall issue directive, instruction and guidance to the Paper setters, Head Examiners and Moderators in respect of their respective jobs.**
- (xii) The Chairman, in consultation with the Council, shall fix centres for examinations on the recommendations of Heads of the District Administration of the State.

Provided further that Deputy Commissioner of each district of the State shall be Chief Controller of Examinations of the district, Sub Divisional Officer of each Sub Division shall act as Sub Divisional Controller of Examination, and the District

Education Officer shall act as General Secretary of the Examinations of the district,

Sub-divisional officer and District Education officer shall report to the Deputy Commissioner concerned.

The centres shall be in an Institution having proper facilities for the purpose.

(xiii) In making recommendations for Centres of Examinations, the Deputy Commissioner shall have the assistance of a committee consisting of the following :

1. The D.C.- Chairman
2. District Education Officer- Member secretary
3. S.P.- Member
4. All M.P's and M.L.A's of the District - Members
5. President of Secondary- Member

Teachers' Association/

Intermediate Teachers' Association/

Madrasa Teachers' Association/

Madhyama (Sanskrit) Teachers' Association

(xiv) **The above committee shall also make recommendations for fixation of Evaluation Centres of Examinations.**

49. (i) The Chairman shall appoint a Superintendent of examination and Deputy Superintendent of examination. Ordinarily the Head of the Institution shall be appointed Superintendent but if there is no Principal/Head Master, the Superintendent may be appointed from among the senior teachers of the Institution.

(ii) **The Chairman, after being satisfied that the examinations in a particular centre is not being**

conducted fairly, may take necessary action to maintain the sanctity of the examination.

(iii) The Chairman shall take necessary steps and make necessary arrangement for Vigilance of Examination Centres.

50. Change of Centre :

(i) The Council may, either on its own initiative for reason recorded in writing or on the request of a candidate through the Head of the Institution concerned change the centre of examination of a candidate only on the ground of transfer of his/her guardian.

(ii) No such application from any candidate shall be considered by the Council unless it is accompanied with a non-refundable fee as prescribed by the Council and two copies of pass-port size bust photograph (front view) from the same negative duly attested and recommended by the Head of the Institution concerned. Such an application must reach the office of the Council not later than 21 days of the commencement of examination.

51. Use of unfairmeans :

The Superintendent shall have the power to expel a candidate from the examination if he/she is found guilty of impersonation, using unfairmeans or misconduct including breach of any of the instructions laid down for proper conduct of examinations. **The Superintendent shall forthwith not allow the candidate to appear in subsequent papers unless and otherwise directed by the Chairman of the Council.**

The Chairman shall appoint a committee for considering the cases of use of unfairmeans and other cases of indiscipline by the candidates.

(a) The Committee shall recommend the penal measures according to the gravity of the use of unfairmeans, the

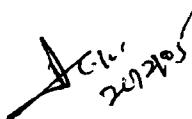
punishment where of may be cancellation of examination of the paper of that year or debarring the examinee from subsequent examination or examinations, Criminal cases too may be instituted in accordance with the law.

(b) If the Superintendent/Magistrate deputed at the centre is of opinion that there has been large scale use of unfairmeans or that the secrecy of the question paper has been violated he may recommend cancellation of examination of the paper/papers concerned to the Chairman and the Chairman shall give such direction as he may consider necessary and fit.

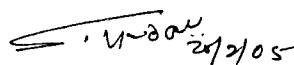
52. Examiners/Evaluation Centres/Tabulators/Tabulation Centres shall keep all answer scripts and Registers and other documents ready for submission as soon as respective work is completed and the Council shall arrange for their collection as early as possible.

All answer scripts shall be preserved atleast for a period of one year from the date of examination of the last sittings and will not be disposed of till scrutiny as provided in clause 34 has been completed.

Approved by the Jharkhand Academic Council at its meeting held on 19.02.2005.



Secretary,
Jharkhand Academic Council,
Ranchi.



(S. Yadav)
Chairman,
Jharkhand Academic Council,
Ranchi.